



**DEPARTMENT OF THE NAVY**  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, DC 20350-2000

Canc frp: Oct 03

OPNAVNOTE 5430  
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18 October 2002

*NOTE: Enclosure (3) is for OPNAV use only and is not included in the NEDS version.*

OPNAV NOTICE 5430

From: Chief of Naval Operations  
To: OPNAV Principal Officials

Subj: CHANGE TO THE ORGANIZATION OF THE OFFICE OF THE CHIEF OF  
NAVAL OPERATIONS

Ref: (a) NAVADMIN 259/02  
(b) OPNAVINST 5430.48D

Encl: (1) Mission and Functions of N00T  
(2) N00T Organization Chart  
(3) OPNAV personnel designated for transfer (NOTAL)

1. Purpose. To announce changes to the organization of the Office of Chief of Naval Operations (OPNAV) with regard to Navy education and training.

2. Background

a. Training responsibilities are currently dispersed and fragmented at the OPNAV level, split among platforms and communities, each with its own training policies and practices. This leads to inconsistent execution at lower echelons.

b. As part of the Navy's revolution in training announced by reference (a), a single OPNAV organization is being established to serve as the principal advisor to CNO on training and education, and to be the OPNAV focal point for all matters related to individual training and education. Establishing a single OPNAV organization devoted to training will serve to focus the Navy training culture on the performance of sailors and teams. This OPNAV training organization will produce clear lines of accountability for education and training.

3. Organization Changes. Effective 18 October 2002:

a. Director of Naval Education and Training, N00T, is established as an OPNAV Principal Official. Commander, Naval Education and Training will serve additional duty as N00T.

(1) N00T is a direct report to CNO, reporting through Director, Navy Staff for administrative purposes and the conduct of routine business.

(2) Enclosures (1) and (2) describe the mission, functions and organization chart for N00T. Enclosure (1) includes functions transferred from N095, N2, N4, and N6/N7.

(3) Resource sponsorship for all individual officer and enlisted training programs currently executed by NETC will be transferred from N2, N4, and N6/N7 to N00T, except programs specifically excluded by the CNO. Additionally, resource sponsorship of mission funding for Naval Postgraduate School, Naval War College and Naval Justice School will be transferred to N00T.

(4) NETC was designated the single claimant for all organizations for which CNET formerly was, in addition to the Naval Postgraduate School, Naval War College and the Naval Justice School effective 1 October 2002.

(5) For the following training acquisition functions, the currently assigned OPNAV DCNO will continue to:

(a) Serve as Resource Sponsor and Requirements Officer for acquisition programs, including major training systems (e.g., Battle Force Team Trainer, Full Motion Aircraft Simulators, Training Aircraft, etc.), and training in support of new acquisition and system upgrades; coordinate transfer of resource sponsorship for the Sustainment phase of acquisition;

(b) Coordinate development of Navy Training Systems Plans (NTSP), chair NTSP conferences, and track funding and execution of human performance solutions within acquisition programs;

(c) When applicable to new acquisition and system upgrades, use the Human Performance Systems Model (HPSM) process to identify human performance solutions; and

(d) Assist N00T with assessment of training and human performance solutions in the acquisition process.

b. Director, Naval Training and Education Division, N79, is disestablished. Functions and resources of N79 are transferred to N00T.

c. The CNO speechwriter is re-designated from N00T to N00S.

#### 4. Action

a. N00T will:

(1) By 31 October 2002, develop a proposed timeline for transfer of personnel from other codes. Enclosure (3) lists encumbered billets currently approved for transfer to N00T. Coordinate with DNS to prepare notification of change of position letters for all former N79 and transferees. Coordinate with DNS to submit necessary manpower documents to effect changes to military manpower records;

(2) Prepare and forward through DNS the required changes to acquisition directives by 1 September 2003;

(3) Coordinate with FMB to prepare and staff changes to effect transfers of claimancy responsibilities to NETC.

(4) Task NETC to identify and update directives to reflect addition of new subordinate commands to its claimancy.

(5) Coordinate with DNS to realign NMCI seats.

(6) Reevaluate enclosure (1) and provide recommended changes to DNS no later than 1 September 2003.

b. N1 and N8 will: Assist in entering functional transfers to N00T in the respective financial and manpower databases to provide a validated baseline for PR05 and FY03 execution.

c. DNS will:

(1) Update reference (b);

(2) Coordinate space requirements with AAUSN and N00T;

(3) Coordinate with N00T to execute military and civilian manpower management required actions;

(4) Coordinate required IT support, to include transfer of NMCI seats.

5. Cancellation Contingency. When contents are incorporated into the next edition of reference (b).

P. A. TRACEY  
Vice Admiral, U.S. Navy  
Director, Navy Staff

Copy to: (Enclosure 3 to OPNAV only)  
SNDL A (Navy Department) (Less A1J1, A3)  
A5 (Chief of Naval Personnel)  
B5 (Coast Guard) (COMDT COGARD, only)  
21A (Fleet Commanders in Chief)  
23B (Special Force Commanders) (NAVSPECWARCOM, only)  
23C (Reserve Force Commander)  
26F3 (Operational Test and Evaluation Force Commander)  
41A (Commander Military Sealift Command)  
C4EE (Center for Naval Analyses)  
D3A (International Programs Office)  
FD1 (Meteorology and Oceanography Command)  
FE1 (Security Group HQ)  
FF1 (Naval District Washington)  
FF5 (Safety Center)  
FF6 (Naval Observatory)  
FF8 (Board of Inspection and Survey)  
FF20 (Historical Center)  
FF32 (Field Support Activity)  
FF38 (Naval Academy)  
FF42 (Postgraduate School)  
FF44 (War College)  
FF52 (Navy Center for Tactical Systems Interoperability)  
FF60 (Strike and Air Warfare Center)  
FG1 (Naval Network Operations Command)  
FH1 (Bureau of Medicine and Surgery)  
FKA1A (Air Systems Command)  
FKA1B (Space and Naval Warfare Systems Command)  
FKA1C (Facilities Engineering Command)  
FKA1F (Supply Systems Command)  
FKA1G (Sea Systems Command)  
FKA8F (Strategic Systems Programs)  
FN1 (Naval Space Command)  
FO1 (Naval Legal Service Command)  
FS1 (Office of Naval Intelligence)  
FT1 (Chief of Naval Education and Training)

MISSIONS AND FUNCTIONS  
DIRECTOR OF NAVAL EDUCATION AND TRAINING  
N00T

Mission: To serve as the primary resource sponsor for all individual training and education for military personnel; to serve as the focal point and advocate for education and training requirements, programs and issues on the OPNAV staff and with other services, DoD, federal agencies, international groups and Congress; and to serve as the Human Performance Systems Model (HPSM) advocate in both training/education issues and the acquisition process.

Functions:

1. Commander, Naval Education and Training Command will serve additional duty as N00T.
2. Promulgates Navy-wide policy pertaining to individual training and education for military personnel.
3. Serves as primary resource sponsor for all individual Navy education and training for military personnel except the U.S. Naval Academy.
4. Serves as member of 3-star boards and decision forums. Designated N00T representative will serve as member of 1- and 2-star boards and decision forums.
5. Serves as Training and Education Functional Area Manager for enterprise management of IT applications and systems.
6. Serves as a principal signatory on acquisition documents containing individual education, training, or human performance requirements.
7. Represents the Navy to DoD, other government agencies, and civilian activities on matters pertaining to the development, review, and implementation of Navy Education and Training matters for military personnel.
8. Performs requirements analysis, programming and assessment functions.
9. Assists NETC in ensuring Human Performance solutions are implemented in response to fleet performance deficiencies.
10. Integrates assessments of programs of record against training, education, and human performance requirements.
11. Assists NETC with development and coordination of Navy Training and Education Strategy.

12. Coordinates and represents Navy education and training position with OPNAV/SECNAV/DoD on high level processes such as QDR, DSB and DPG.

13. Supports NETC to identify education and training shortfalls and investigate innovative approaches and solutions to satisfy education and training requirements.

14. Coordinates resource support of Navy education and training program objectives for military personnel throughout the PPBS process.

15. Supports NETC to develop the Education and Training baseline requirements.

16. Develops an integrated education and training Sponsor Program Proposal (SPP), based on assessments from NETC and other claimants.

17. Serves as assessment sponsor for all education and training programs, including those of other Resource Sponsors, fleet training, and acquisition.

18. Monitors Congressional, OSD, Resource Sponsor, and Claimant education and training decisions and proposals; assists in the determining appropriate action within the PPBS.

19. Assists claimants with Navy education and training budget preparation, negotiation, and execution.

20. Conducts program reviews to assess program of record capability to meet major program goals.

21. Assists NETC with Navy-wide strategy and policy development, and serves as programmer for Graduate Education, JPME, Voluntary Education, Officer and Enlisted Accession, Leadership Continuum, General and Navy Military Training Programs and all individual officer and enlisted training and training support programs.

22. Assists NETC with process development for individual training and professional development, qualifications and certifications.

23. Conducts liaison with NETC to identify and represent resource issues.

24. Coordinates with OPNAV codes including N1, N6/N7 for officer and enlisted accession, personal and professional development, and graduate education throughput requirements.

25. Participates in the HPSM and 5-Vector model development processes to assess resource implications and develop resourcing plans.

26. During programming and execution, assesses the Resource Sponsors' support of Human Performance requirements through the acquisition process and compliance with the approved training concept within the acquisition Program of Record.

27. Ensures the HPSM is properly incorporated into the acquisition process.

28. Supports NETC to sponsor and evaluate education and training research and studies.

29. Serves as the Functional Area Manager for training modeling and simulation (M&S); assists NETC to integrate and coordinate all Training M&S requirements, coordinate development and issue policy for the use of Navy synthetic training.

